

FORDHAM UNIVERSITY GRADUATE SCHOOL OF SOCIAL SERVICE

Classroom Observation Form

Instructor Observed:

Course Number and Title:

Number of students' present:

Date of Observation:

Name of Observer:

Purpose: The purpose of this classroom observation is (1) to provide a database for more accurate and equitable decisions for re-appointment and (2) to improve faculty performance.

Instructions: The observer(s) should remain in the classroom for the full class period.

AREA 1: Methods of Instruction

Describe what methods the instructor used throughout the class. Make note of any creative or innovative methods used (e.g. lecture, discussion, small group, role play, simulation)

AREA 2: Please rate the following items on the following scale: E = Excellent, M = Meets Expectations, NI = Needs Improvement, U=Unacceptable. Please consider each item carefully and assign “excellent” for only unusually effective performance. (Adapted from: Sorcinelli, M.D. (1984) An Approach to Colleague Evaluation of Classroom Instruction. Journal of Instructional Development, Vol. 7 (4):.11-17, Springer)

ORGANIZATION AND METHODS	E	ME	NI	U
The amount of material covered in the class is reasonable				
The instructor is well prepared for the class meeting				
The instructor uses class time well				
The instructor summarizes or emphasizes major points in the lecture or discussion				
CONTENT				
The instructor is very knowledgeable about the subject matter				
The instructor discusses current developments in the field				
CLARITY				
The focus of the class session are clearly stated				
The instructor answers questions carefully and precisely				
The instructor deals with topics in sufficient depth and breadth				
The instructor is able to explain the subject clearly				
PRESENTATION				
The instructor uses teaching methods well suited to the objectives of the class				
The instructor demonstrates enthusiasm for the subject matter				
The instructor makes the subject matter more meaningful through the use of examples and illustrations				
The instructor makes the subject interesting				
STUDENT ENGAGEMENT				
The instructor seems to recognize when students fail to comprehend				
The instructor makes students feel free to ask questions or express their opinions in class				
The students were actively engaged throughout the class				

AREA 3 Comments

1. Provide write detailed comments, especially for any items above that received a low rating.

2. Discuss the student's response to the lesson, what went well and what went less than well. Also offer suggestions to help the instructor improve his or her teaching, if any.

**3. From the student's perspective, would you recommend this instructor?
(Please explain)**

Observer's signature:

Date: